



Graduate School of Economics
Hitotsubashi University
2-1 Naka Kunitachi Tokyo
186-8601 Japan

Fax: +81-42-580-8195
E-mail: admission@econ.hit-u.ac.jp

Doctor of Economics Degree Program **for International Students**

The Graduate school of Economics of Hitotsubashi University admits a limited number of applicants from outside Japan. Applicants must be highly motivated, and have professional experience and a strong background in Economics. For consideration for admission, interested applicants should follow the *Admissions Office system selection* (AO selection) procedure. AO selection is for students whose academic research is motivated by real-world economic problems. As well as demonstrating evidence of well-rounded MA-level preparation in Economics or closely related field, applicants are expected to submit a detailed proposal for doctoral research that aims to make a substantive contribution to the field. If admitted, applicants are expected to work closely with supervisors and faculty to complete all degree requirements within three years. As the program is largely research based, we emphasize the need for proven research skills and a solid grounding in Economics.

Please read this information carefully before preparing the application package. We strongly recommend that prospective applicants contact us before submitting their applications to confirm whether they are eligible to apply for the program.

Admissions

To be eligible for admission to the doctoral program for the April 2008 - March 2009 academic year, the applicant must be a citizen of a country other than Japan and, by March 31, 2008, hold a Master's degree or its equivalent in a relevant field from a university outside Japan of recognized standing. The applicant must be at least 24 years old by April 1, 2008.

Application Form and Supporting Documents: The application package must include:

- (1) Completed and signed application form with 3 identical photographs of 30 x 40 mm, either B&W or color (photo size should be strictly observed).
- (2) Certificate(s) of Master's degree issued by an accredited university.
- (3) Official transcript(s) sealed in envelope(s) from the registrar(s) of all post-secondary institutions attended.
- (4) TOEFL (Test of English as a Foreign Language) score. Applicants who have not graduated with a degree from a country where English is the main language spoken must have a TOEFL score of over 580 (for TOEFL-iBT over 92), or submit other documents that prove competence in academic English. The TOEFL score must be official and should be mailed directly to the Graduate School of Economics, Hitotsubashi University (TOEFL CODE NUMBER: 0436-01). In addition to the official TOEFL score, applicants should submit a photocopy of the TOEFL score report. TOEFL score reports must be dated

January 1, 2006 or later.

- (5) Letters of recommendation. Applicants must submit at least one recommendation letter. Each letter should be in a sealed envelope and signed across the seal. References should come from persons who have been directly responsible for assessing the applicant's academic performance. Two or more references are desirable.
- (6) Research Proposal: This must be word-processed, double-spaced and not more than 20 pages in A4 or US letter size. The proposal should include (1) the questions the candidate proposes to answer. The importance of the research should be addressed through (2) a brief review of the literature most relevant to the study. This should indicate opportunities for a major, original contribution. The proposal must also include (3) a description of the data to collect and (4) the proposed methodology appropriate to the research. A reference list (5) should be provided. The proposal should conclude with (6) a three year timeline for achieving major objectives in reading, data collection, drafting, reporting, writing and submission. An indication of the resources the candidates expects to need for the research may also be included.
- (7) Samples of the applicant's work that demonstrate preparedness for undertaking and writing doctoral level research. For example, any working papers, discussion papers, term papers, and/or Master's thesis can be submitted if they are considered useful for assessing research or language competence.
- (8) A non-refundable application fee of JPY 30,000. Payment must be transferred directly into the following bank account. A copy of the bank receipt for the wire transfer should accompany the application.

Sumitomo Mitsui Banking Corporation, Kunitachi Branch

Account type: "Futsu"

Account number: 7761762

Account name: "Kokuritsu Daigaku Houjin Hitotsubashi Daigaku Keizaigaku Kenkyuka
Kenteiryoguchi"

Applicants living outside of Japan are requested to contact the Administration Office of the Graduate School of Economics to arrange payment of fees.

The application fee is waived for international students who are, at the time of application, recipients of a *Monbukagakusho* (Ministry of Education and Science) scholarship.

These applicants must submit proof of their *Monbukagakusho* scholar status from the university at which they are enrolled at the time of application.

Notes:

(1) All the documents must be in English unless otherwise stated. If documents are written in other languages, please attach an English translation. Applicants must carefully fill out, sign and date the application form. The School must be immediately notified of any changes of status in the application as originally submitted. Please note that any false or misleading statements may result in denial of screening for admission or, if after admission, dismissal from the School.

(2) Once submitted, all application documents become official records of Hitotsubashi University and will not be returned to applicants. The applicant's personal data may be used by the Graduate School of Economics and its staff for administration and emergencies. This data will be treated as confidential and will not be divulged to any other individual or organization.

Admission Process

Admission decisions are based mainly on the quality of the application. However, applicants living in Japan may be requested to visit the Graduate School of Economics for an interview. The application can be submitted any time of the year and is processed usually within 50 days. For the 2008 academic year, the application documents must be received by December 3, 2007.

Contacting Address

All application materials should be sent to the following address:

Admissions Office
Graduate School of Economics
Hitotsubashi University
2-1 Naka Kunitachi Tokyo
186-8601 Japan
Fax: +81-42-580-8195
E-mail: admission@econ.hit-u.ac.jp

Deadline: December 3, 2007

Maximum Number of Students to Be Admitted: Five

Tuition

The annual tuition fee is JPY 535,800.

Matriculation fee: JPY 282,000.

Tuition and fees are subject to change. Although limited, there are several scholarships available, for example for Teaching Assistant Fellows, Research Assistant Fellows, etc. We may also assist in obtaining funding from outside sources. If these are of interest, please contact us for further details.

Academic Calendar

The academic year at Hitotsubashi University starts on April 1 and ends on March 31 of the following year. In general, the academic year is divided into two semesters.

Spring Semester: Early April – July 31.

Fall Semester: October 1 – Mid February.

Summer recess: August 1 – September 30.

Winter recess: Late December – early January.

Spring recess: Mid February – March.

Expected Length of Candidature: 3 years full-time.

Expected Sequence of Candidature

Prior to registering for the 2nd Year:

The first year of the Doctoral Program ensures that candidates get the best possible start to their research by addressing areas of need in relation to the candidate's research interests. This may include training in areas such as research ethics, statistical methods, information acquisition, research presentation and literature searches. This requires candidates take the initiative from an early stage, particularly towards establishing a close working relationship with supervisors.

Prior to registering for the 2nd year, candidates are expected to submit a dissertation prospectus to their dissertation committee, comprising two Graduate School faculty members, for approval. The prospectus must identify a feasible and relevant research agenda. Candidates must also have taken for credit and passed at least one lecture course at the Graduate School of Economics.

Prior to registering for the 3rd Year:

Before submitting the Dissertation, candidates must have made at least two presentations in their supervisor's seminar workshops. Candidates will be expected to report their progress at regular meetings with their supervisors.

During the 3rd Year:

Submission and Defense of Dissertation: The completed Dissertation must be submitted to the faculty committee of the Graduate School of Economics. Supervisors' letters of recommendation must accompany the Dissertation. The completed Dissertation is defended before the committee at a public presentation.

**Graduate School of Economics
Hitotsubashi University
Faculty Members**

Economic Theory and Economic Statistics (SURNAME, Given Name)

YAMAMOTO, Taku	FUKUDA, Yasuo	ISHIMURA, Naoyuki
TAKAHASHI, Hajime	OKADA, Akira	HONDA, Toshio
SHIBA, Tsunemasa	EINY, Ezra	KUWANA, Yoichi
TAKEKUMA, Shin-ichi	TADENUMA, Koichi	FUJIOKA, Atsushi
TANAKA, Katsuto	ISHIKURA, Masao	KUROZUMI, Eiji
YAMADA, Hiromichi	SAITO, Makoto	OYAMA, Daisuke

Applied Economy

ODAGIRI, Hiroyuki	ISHIKAWA, Jota	HAYASHI, Masayoshi
TAJIKA, Eiji	OKADA, Yosuke	SATO, Motohiro
MAEHARA, Yasuhiro	II, Masako	KAWAGUCHI, Daiji
SHISHIDO, Hisanobu	FURUSAWA, Taiji	FERREIRA, Alfredo
MIZUOKA, Fujio	OKAMURO, Hiroyuki	SEO, Bongman
TERANISHI, Shun-ichi	KUNIEDA, Shigeki	YAMASHITA, Hidetoshi
OKUDA, Hidenobu	YAMASHIGE, Shinji	BESSHO, Shun-ichiro
WATANABE, Satoshi	SHIOJI, Etsuro	

Economic History and Regional Economy

MORI, Takemaro	IKE, Susumu	IMAMURA, Kazuhiro
TANIGUCHI, Shinkichi	ENATSU, Yoshiki	SASAKURA, Kazuhiro
KAMITAKE, Yoshiro	SATO, Hiroshi	ENOMOTO, Takefumi
NISHINARITA, Yutaka	HASHINUMA, Katsumi	MINAMI, Yuko
ARAI, Kazuhiro	OTSUKI, Yasuhiro	SHIROYAMA, Tomoko
KATO, Hiroshi		

Comparative Economy and Regional Development

SAITO, Osamu	WATANABE, Toshiaki	IWAISAKO, Tokuo
TAKAYAMA, Noriyuki	WATANABE, Tsutomu	KUMO, Kazuhiro
KUBONIWA, Masaaki	SATO, Masahiro	ABE, Naohito
KANO, Satoru	KITAMURA, Yukinobu	KAMBAYASHI, Ryo
NISHIZAWA, Tamotsu	KUROSAKI, Takashi	IWASAKI, Ichiro
ASAKO, Kazumi	AOKI, Reiko	KURODA, Sachiko
TSURU, Tsuyoshi	YAMAGUCHI, Kouzou	OGURA, Yoshiaki
FUKAO, Kyoji	YOSHIHARA, Naoki	KONISHI, Yoko
YASUDA, Satoshi	WIWATTANAKANTANG, Yupana	

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Application Form

Personal Data

1. Full Name* _____

*As written in your passport. Please underline your family name.

2. Date and Country of Birth _____

year-month-day

country

3. Age (as of coming April 1) _____

4. Gender: male female

5. Citizenship _____

6. Home Address _____

phone _____ fax _____

email _____

7. Mailing Address: home work other, namely: _____

phone _____ fax _____

email _____

* Do not fill in the box marked “ ”.

name position and affiliation

name position and affiliation

name position and affiliation

14. List all previous employment, starting with your current employment

Employer and Location	Dates (from-to)	Job Title and Description

15. Are there any other factors that you would like the admissions committee to consider in evaluating your application (e.g. personal background, leadership roles, etc.)?

I certify that to the best of my knowledge all information given above is correct and complete, and I understand that any omission or misinformation concerning enrollment in colleges or universities may invalidate my admission or result in dismissal.

Signature of applicant date

- Good (strong ability, but not in top 10%)
- Average (upper 50%)
- Below Average (lower 50%, but recommended)
- Not Recommended

5. Please evaluate as *excellent*, *average* or *poor*:

	<i>excellent</i>	<i>average</i>	<i>poor</i>
Academic Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity & Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation for Graduate Study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. (For university professors and instructors only)

Is the academic record indicative of the applicant's intellectual ability? If no, please explain.

7. Discuss the applicant's competence in his/her field of study.

8. Additional comments, if any.

Name of person completing this form _____

Position/title _____

Organization _____

Address _____

phone _____ fax _____

email _____

Signature _____ date _____