



**Graduate School of Economics
Hitotsubashi University**

**2-1 Naka Kunitachi, Tokyo
186-8601 Japan**
Fax: +81-42-580-8195
E-mail: admission@econ.hit-u.ac.jp

Doctor of Economics Degree Program **for International Students**

The Graduate School of Economics of Hitotsubashi University admits a limited number of applicants from outside Japan. Applicants must be highly motivated, and have professional experience and a strong background in Economics. For consideration for admission, interested applicants should follow the *Admissions Office system selection* (AO selection) procedure. AO selection is for students whose academic research is motivated by real-world economic problems. As well as demonstrating evidence of well-rounded MA-level preparation in Economics or closely related field, applicants are expected to submit a detailed proposal for doctoral research that aims to make a substantive contribution to the field. If admitted, applicants are expected to work closely with supervisors and faculty to complete all degree requirements within three years. As the program is largely research based, we emphasize the need for proven research skills and a solid grounding in Economics.

Please read this information carefully before preparing the application package. We strongly recommend that prospective applicants contact us before submitting their applications to confirm whether they are eligible to apply for the program.

Admissions

To be eligible for admission to the doctoral program for the April 2012 - March 2013 academic year, the applicant must be a citizen of a country other than Japan and, by March 31, 2012, hold a Master's degree or its equivalent in a relevant field from a university outside Japan of recognized standing. The applicant must be at least 24 years old by April 1, 2012.

Application Form and Supporting Documents: The application package must include the following items, with the exception of the TOEFL score (4), which the applicant should arrange to have sent directly to the Graduate School of Economics office by the testing organization.

- (1) Completed and signed application form with 3 identical photographs of 30 x 40 mm, either B&W or color (photo size should be strictly observed).
- (2) Certificate(s) of Master's degree issued by an accredited university.
- (3) Official transcript(s) sealed in envelope(s) from the registrar(s) of all post-secondary institutions attended.
- (4) TOEFL (Test of English as a Foreign Language) score. Applicants who have not graduated with a degree from a country where English is the main language spoken must have a TOEFL score of over 580 (for TOEFL-iBT over 92), or submit other documents that prove competence in academic English. The

TOEFL score must be official and should be mailed directly to the Graduate School of Economics, Hitotsubashi University (TOEFL Institution Code 0436. Graduate School of Economics Department code 84). In addition to the official TOEFL score, applicants should submit a photocopy of the TOEFL score report. TOEFL score reports must be dated January 1, 2010 or later.

- (5) Letters of recommendation. Applicants must submit at least one recommendation letter. Each letter should be in a sealed envelope and signed across the seal. References should come from persons who have been directly responsible for assessing the applicant's academic performance. Two or more references are desirable.
- (6) Research Proposal: This must be word-processed, double-spaced and not more than 20 pages in A4 or US letter size. The proposal should include (1) the questions the candidate proposes to answer. The importance of the research should be addressed through (2) a brief review of the literature most relevant to the study. This should indicate opportunities for a major, original contribution. The proposal must also include (3) a description of the data to collect and (4) the proposed methodology appropriate to the research. A reference list (5) should be provided. The proposal should conclude with (6) a three year timeline for achieving major objectives in reading, data collection, drafting, reporting, writing and submission. An indication of the resources the candidates expect to need for the research may also be included.
- (7) Samples of the applicant's work that demonstrate preparedness for undertaking and writing doctoral level research. For example, any working papers, discussion papers, term papers, and/or Master's thesis can be submitted if they are considered useful for assessing research or language competence.
- (8) A non-refundable application fee of JPY 30,000. Payment must be transferred directly into the following bank account. A copy of the bank receipt for the wire transfer should accompany the application.

Sumitomo Mitsui Banking Corporation, Kunitachi Branch

Account type: "Futsu"

Account number: 7761762

Account name: "Kokuritsu Daigaku Houjin Hitotsubashi Daigaku Keizaigaku Kenkyuka
Kenteiryoguchi"

The application fee is waived for international students who are current recipients of a *Monbukagakusho* (Ministry of Education and Science) scholarship. These applicants must submit proof of their *Monbukagakusho* scholar status from the university they are currently enrolled.

Notes:

(1) All the documents must be in English unless otherwise stated. If documents are written in other languages, please attach an English translation. Applicants must carefully fill out, sign and date the application form. The School must be immediately notified of any changes of status in the application as originally submitted. Please note that any false or misleading statements may result in denial of screening for admission or, if after admission, dismissal from the School.

(2) Once submitted, all application documents become official records of Hitotsubashi University and will not be returned to applicants. The applicant's personal data may be used by the Graduate School of Economics and its staff for administration and emergencies. This data will be treated as confidential and will not be divulged to any other individual or organization.

Admission Process

Admission decisions are based mainly on the quality of the application form and all other supporting documents submitted to us. In addition, in the process of admission decisions, applicants may be requested to visit the Graduate School of Economics for an interview. In this case, we will contact each applicant to set the date for his/her interview. As for the applicants living outside of Japan, we may offer an alternative in place of an interview.

The application for the program starting in the academic year 2012 can be submitted at any time from October 12, 2011 onwards, as long as it is received by us no later than November 16, 2011. Once received, the application is processed usually within 50 business days. However, in the case that we hold an interview with the applicant, the decision process may take longer.

Contacting Address

All application materials should be sent to the following address:

Admissions Office
Graduate School of Economics
Hitotsubashi University
2-1 Naka Kunitachi Tokyo
186-8601 Japan
Fax: +81-42-580-8195
E-mail: admission@econ.hit-u.ac.jp

Deadline: November 16, 2011

Maximum Number of Students to Be Admitted: Five

Tuition

The annual tuition fee is JPY 535,800.

Matriculation fee: JPY 282,000.

Tuition and fees are subject to change. Although limited, there are several scholarships available, for example for Teaching Assistant Fellows, Research Assistant Fellows, etc. We may also assist in obtaining funding from outside sources. If these are of interest, please contact us for further details.

Academic Calendar

The academic year at Hitotsubashi University starts on April 1 and ends on March 31 of the following year. In general, the academic year is divided into two semesters.

Spring Semester: Early April – Early August

Fall Semester: October 1 – Mid February

Summer recess: Mid August – September 30

Winter recess: Late December – Early January

Spring recess: Late February – March

Expected Length of Candidature: 3 years full-time.

Expected Sequence of Candidature

Prior to registering for the 2nd Year:

The first year of the Doctoral Program ensures that candidates get the best possible start to their research by addressing areas of need in relation to the candidate's research interests. This may include training in areas such as research ethics, statistical methods, information acquisition, research presentation and literature searches. This requires candidates take the initiative from an early stage, particularly towards establishing a close working relationship with supervisors.

Prior to registering for the 2nd year, candidates are expected to submit a dissertation prospectus to their dissertation committee, comprising two Graduate School faculty members, for approval. The prospectus must identify a feasible and relevant research agenda. Candidates must also have taken for credit and passed at least one lecture course at the Graduate School of Economics.

Prior to registering for the 3rd Year:

Before submitting the Dissertation, candidates must have made at least two presentations in their supervisor's seminar workshops. Candidates will be expected to report their progress at regular meetings with their supervisors.

During the 3rd Year:

Submission and Defense of Dissertation: The completed Dissertation must be submitted to the faculty committee of the Graduate School of Economics. Supervisors' letters of recommendation must accompany the Dissertation. The completed Dissertation is defended before the committee at a public presentation.

**Graduate School of Economics
Hitotsubashi University
Faculty Members**

Economic Theory and Economic Statistics (SURNAME, Given Name)

SHIBA Tsunemasa	TAKEKUMA Shin-ichi	TANAKA Katsuto
YAMADA Hiromichi	FUKUDA Yasuo	OKADA Akira
TADENUMA Koichi	ISHIKURA Masao	SAITO Makoto
ISHIMURA Naoyuki	HONDA Toshio	SHIMOTSU Katsumi
KUROZUMI Eiji	KUWANA Yoichi	FUJIOKA Atsushi
TSUDA Teruhisa	KUNIMOTO Takashi	

Applied Economics

TAJIKAI Eiji	MIZUOKA Fujio	TERANISHI Shun'ichi
OKUDA Hidenobu	WATANABE Satoshi	ISHIKAWA Jota
OKADA Yosuke	FURUSAWA Taiji	SHIOJI Etsuro
SATO Motohiro	OKAMURO Hiroyuki	YAMASHIGE Shinji
KAWAGUCHI Daiji	YAMASHITA Hidetoshi	TAKEUCHI Kan
SEO Bongman		

Economic History and Regional Economics

TANIGUCHI Shinkichi	KAMITAKE Yoshiro	NISHINARITA Yutaka
ARAI Kazuhiro	KATO Hiroshi	IKE Susumu
ENATSU Yoshiki	SATO Hiroshi	HASHINUMA Katsumi
OTSUKI Yasuhiro	SHIROYAMA Tomoko	IMAMURA Kazuhiro
SASAKURA Kazuhiro	ENOMOTO Takefumi	MINAMI Yuko
TAKAYANAGI Tomohiko		

Comparative and Regional Development Economics

KUBONIWA Masaaki	NISHIZAWA Tamotsu	ASAKO Kazumi
TSURU Tsuyoshi	FUKAO Kyoji	WATANABE Toshiaki
SATO Masahiro	KITAMURA Yukinobu	KUROSAKI Takashi
OSHIO Takashi	AOKI Reiko	SAKURAI Takeshi
IWASAKI Ichiro	INAGAKI Seiichi	Wu Harry Xiaoying
YOSHIHARA Naoki	HORI Masahiro	KOBAYASHI Keiichiro
ABE Naohito	MORIGUCHI Chiaki	IWAISAKO Tokuo
KUMO Kazuhiro	KAMBAYASHI Ryo	KOBAYASHI Yoshiyuki
ARIMOTO Yutaka	OGURO Kazumasa	UESUGI Iichiro
TAKEDA Yuka	KOGURE Katsuo	



Application Form

Personal Data

1. Full Name* _____

*As written in your passport. Please underline your family name.

2. Date and Country of Birth _____

year-month-day

country

3. Age _____

4. Gender: male female

5. Citizenship _____

6. Home Address _____

phone _____ fax _____

E-mail _____

7. Mailing Address: home work other, namely: _____

phone _____ fax _____

e-mail _____

* Do not fill in the box marked “※”.

name position and affiliation

name position and affiliation

14. List all previous employment, starting with your current employment

Employer and Location	Dates (to-from)	Job Title and Description

15. Are there any other factors that you would like the admissions committee to consider in evaluating your application (e.g. personal background, leadership roles, etc.)?

I certify that to the best of my knowledge all information given above is correct and complete, and I understand that any omission or misinformation concerning enrollment in colleges or universities may invalidate my admission or result in dismissal.

Signature of applicant date

- Average (upper 50%)
- Below Average (lower 50%, but recommended)
- Not Recommended

5. Please evaluate as *excellent*, *average* or *poor*:

	<i>excellent</i>	<i>average</i>	<i>poor</i>
Academic Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity & Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation for Graduate Study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. (For university professors and instructors only)

Is the academic record indicative of the applicant's intellectual ability? If no, please explain.

7. Discuss the applicant's competence in his/her field of study.

8. Additional comments, if any.

Name of person completing this form _____

Position/title _____

Organization _____

Address _____

phone _____ fax _____

E-mail _____

Signature _____ date _____